

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey

August 20, 2013

The Pledge of Allegiance was recited.

The meeting was called to order by William Sullivan, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2013 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members. In addition, all questions must be presented to the Board of Education during the public session and prior to the adjournment of the meeting."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Brian McCourt	Robert Schiffer
	Peter Triolo	Maryalice Thomas
	Timothy Thomas	
	William Sullivan	

Excused: Richard Formicola

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

BOARD SECRETARY'S REPORT

Motion – Ms. Criscenzo, seconded – Mr. Triolo . . .

Approve the minutes of the following regularly scheduled public meetings:

July 23, 2013

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Triolo . . .

August 1, 2013

Roll Call: Yes -5(Dr. Thomas, Mr. Thomas, Triolo, Criscenzo, Sullivan)
Abstain (Canellas, McCourt, Schiffer)

Minutes of the Public meeting of August 20, 2013

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

The Midland Park Library wished to acknowledge and congratulate Ms. Florence Mahon and Mr. Bill Brady for their induction into The Hall of Fame.

We received a response from a letter sent on behalf of the Board to Governor Christie regarding S2163-Non Certificated Staff Tenure-Like Protection. The bill has been vetoed.

An e-mail was received from Nancy Peet-asking for Board Members to sit on the Citizens Advisory Safety Committee.

SUPERINTENDENT'S REPORT

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

1. Approve the following resolution:

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 061813328 or the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

2. Approve the following resolution:

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 061713327 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

3. Approve the following resolution:

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 061713326 for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

4. Approve the following resolution:

BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 061913209 for the reasons set forth in the Superintendent's Report to the Board

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and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.

Roll Call: All Yes

Dr. Cirasella reported/commented on the following items:

High School Students schedules will be mailed by the end of the week.

Share with 911 – moving forward – in-service on October 14th for the staff.

New Teacher Orientation is scheduled for 8/21/13 and 8/22/13.

2 Day Opening – Staff Convocation /In-Service Programs have been scheduled.

Open to the Public:

To discuss action items on the Agenda.

Board resolutions related to hiring for the 2013-2014 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (M. Cirasella)

Motion – Dr. Thomas, seconded – Mr. Triolo . . .

1. Approve the appointment of the following Child Study Team members to complete evaluations and case management as needed during the summer:

Christina Eromenok, School Social Worker

Jacqueline Karlsson, School Psychologist

Edward Londono, LDT/C

Catherine Prinsell, School Psychologist

Patricia Sicree, Speech & Language Specialist

2. Approve the appointment of the following district employees to attend a summer IEP meeting:

Jacqueline Karlsson, School Psychologist

Deborah Kilgore, Occupational Therapist

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

3. Approve the appointment of Michael Gaccione as the Assistant Principal/Athletic Director at the high school. He will be paid a salary of \$88,000, prorated effective October 21, 2013 (or sooner) through June 30, 2014.

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Mr. Triolo . . .

To approve the following block motion:

4. Approve the appointment of Elyssa Miller as a special education teacher in the Highland

School. She will be placed on MA Step 2 of the MPEA salary guide (salary to be determined pending completion of negotiations), effective September 1, 2013 through June 30, 2014.

5. Approve the appointment of Evan Weber as a maternity leave replacement for Patricia Sicree, Speech and Language Specialist in the Godwin School. She will be placed on MA Step 9 of the MPEA salary guide (salary to be determined pending completion of negotiations), effective September 1, 2013 through June 30, 2014.
6. Approve the revised maternity leave for Paula Didyk, elementary school teacher, as follows: An unpaid New Jersey Family Leave, effective September 1, 2013 through November 21, 2013 and an unpaid child care leave, effective November 22, 2013 through June 30, 2014.
7. Approve the appointment of Jessica Lee as the AHSA teacher at the high school for the 2013-2014 school year. She will be paid 3% of her base salary (salary to be determined pending completion of negotiations).
8. Approve the appointment of Tarra Lawlor as the ELL teacher at the high school for the 2013-2014 school year. She will be paid 3% of her base salary (salary to be determined pending completion of negotiations).

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

To approve the following block motion:

9. Approve the following additions to the List of Fall Coaches at the high school for the 2013-2014 school year:

			<u>Stipend</u>
Add:	Jason Gangi	7 th /8 th Grade Boys' Soccer Coach	\$2,470
	Steven Ferro	7 th /8 th Grade Girls' Soccer Coach	\$2,470
	Jay Esposito	7 th /8 th Grade Volleyball Coach	\$2,470
	Jeffrey Peters	7 th /8 th Grade Cross Country Coach	\$2,470

10. Approve the List of Substitute Teachers for the 2013-2014 school year, which is attached as an appendix A-10
11. Approve the appointment of Barrie Facente as a full-time Instructional Aide for an elementary school special education student. She will be placed in Category V, Step 1 of the MPEA Secretarial/Clerical salary guide (salary to be determined pending completion of negotiations), effective September 1, 2013 through June 30, 2014.

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

12. Approve the appointment of Michael Koeller as a part-time Custodian at the high school. He will be paid at the approved hourly rate for the 2013-2014 school year.
13. Approve the following appointments as part-time Bus Aides. They will be paid at the approved hourly rate for the 2013-2014 school year:

Laurie Owitz
Russell Quinn

14. Approve the following appointments to the List of Substitute Workers for the 2013-2014 school year, which is attached as an appendix: A-14
15. Approve the appointment of Maddison Clark as an Aide for the Midland Park Continuing Education After School Child Care Program, effective September 6, 2013 through June 30, 2014.

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

- S16 Approve the appointment of Catherine Ianni as a full time special education teacher at the Midland Park Middle/High School. She will be placed on BA Step 4 of the MPEA salary Guide (a prorated salary to be determined pending completion of negotiations), effective October 21, 2013 (or sooner) through June 30, 2014.

Roll Call: All Yes

B. Finance Committee – (R. Schiffer, Chairperson)

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of June 30, 2013, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

2. Approve the following block motion:
 - a. July 2013 Continuing Education claims in the amount of \$20,660.36.
 - b. August 2013 claims in the amount of \$952,018.50.
3. Approve the following block motion:
 - a. Second July 2013 payroll in the amount of \$112,718.76.
 - b. First August 2013 payroll in the amount of \$129,468.25.
4. Approve the July 2013 direct pays in the amount of \$308,825.15.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

5. Approve the transfers between accounts for the period June 1 – 30, 2013, which are attached as an appendix. B-5

6. Approve the financial reports of the Board Secretary for the period June 1 – 30, 2013, which are attached as an appendix. B-6

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

7. Approve the renewal of the Student Accident Insurance Policy through Bollinger, Inc. for the 2013-2014 school year in the amount of \$26,447.00, effective August 1, 2013 through July 31, 2014.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

8. Approve the use and rental of the high school Football Field to Summer Heatt, sponsored by Midland Park Continuing Education for La Crosse clinics on Sundays beginning September 8, 2013 – November 10, 2013 from 8:30 – 11:30 a.m.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

9. Approve the award of an additional partial roof replacement at the Midland Park Jr./Sr. High School, based on the official bid approved by the Board of Education at its June 18, 2013 public meeting. The quote is attached as an appendix. B-9

Bids were received for the Highland Roof on July 18, 2013 and the award was less than expected which allows for additions sections of the high school roof to be completed.

The high school work should be complete by the beginning of school or shortly thereafter.

The Highland School roof project will begin the end of next week. This project will carry into school year—work off hours not to affect school day.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

10. Approve the upgrade and installation of the district-wide security system by Global Systems Integrators (GSI), GSA Contract #GS-07F-7820C, in the amount of \$117,292.88.

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. McCourt . . .

11. Approve the purchasing through the following New Jersey State Contracts:

Apple Computer, Inc.	70259
Hewlett Packard Co.	70262
Home Depot	A83930
Verizon Wireless	82583

Roll Call: All Yes

BS12 BE IT RESOLVED, That the Board of Education of the Midland Park Public School District in the County of Bergen, hereby approve the submission of the following School Facilities Projects to the Department of Education for review and approval:

- Midland Park High School – Level 1- Various Capital Improvement Projects
- Midland Park High School – Level 2 – Auditorium renovations and upgrades
- Highland Elementary School – Level 1 – Various Capital Improvement Projects

Be it further resolved that these projects are submitted for funding under Allocation 4 of the New Jersey School Facilities Construction and Financing Construction and Financing Act For Regular Operating Districts.

Mr. Canellas asked if these were for the referendum projects. Mr. Schiffer said yes it had to be approved without disclaimer. It needs to be resubmitted for grant consideration. Mr. Thomas asked if it is all approved together. Ms. Garvey responded no, each project is reviewed separately.

Roll Call: All Yes

Mr. Schiffer commented that our Auditors are in the District and we will probably receive a report in October.

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. McCourt . . .

To approve the following block motion:

1. Approve the following staff members requesting workshop attendance:

Name	Workshop	Location	Cost	Date
Danielle Bache	Curriculum, Instruction & Assessment: The 3Rs for Instructional Leadership	Monroe, NJ	\$182.20	Sept. 12, 2013
Christine Carr	NJASL Annual Fall Conference	Lawrenceville, NJ	\$128.40	Oct. 5, 2013

2. Approve the Affirmative Action Committee for the 2013-2014 school year, which is attached as an appendix.
3. Approve the continued contract between the Midland Park Board of Education and Wilma Bogertman, as a Non-Public Nurse at Eastern Christian Elementary School, effective September 1, 2013 through the end of Eastern Christian's school year, subject to Chapter 226 funding provisions.

C-2

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. McCourt. . .

To approve the following block motion:

4. Approve the recommendation of the Director of Special Services for the out-of-district placements and/or transportation of special education students for the 2013-2014 school year, which is attached as an appendix. C-4
5. Approve the out-of district placements and/or transportation for the students attending the Bergen County Technical School in Teterboro, Bergen County Vocational School in Paramus, Bergen Academy in Hackensack and the Academies at Englewood for the 2013-2014 school year, which is attached as an appendix. C-5

Mr. McCourt asked if the number of children that are attending the Bergen Tech/Bergen Academies increase and if so, did we budget enough money.

Dr. Cirasella responded that the figure is a little higher but that it is within the budget.

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. McCourt . . .

6. Approve the submission of the Individuals with Disabilities Act, Part B (IDEA-B) Combined Basic and Preschool Flow-Through FY 2014 application to the New Jersey Department of Education, as follows:

Basic	\$247,896
Preschool	\$ 20,695

Roll Call: All Yes

- D. Policy Committee – (T. Thomas, Chairperson)

The committee met tonight and there will be policies for the 1st read at the next meeting.

- E. Legislative Committee – (J. Canellas, Chairperson)

No Report.

- F. Buildings & Grounds Committee – (R. Formicola, Chairperson)

Mr. Thomas thanked Ms. Dumas for starting a dialogue with the town regarding using Open Space Funds. We are very excited to see how this all plays out. Mr. Sullivan commented that there has been a lot of e-mails reaching out to the Borough Administrator to pursue this subject. This topic will be on our next committee meeting agenda.

Negotiations Committee - (B. McCourt, Chairperson)

The committee met last Tuesday. We are moving ahead. We will meet again in September.

H. Public Relations Committee – (P. Triolo, Chairperson)

At the last committee meeting, the following was addressed:

Discussed policy on public relations and publications

Brainstorming of ideas

The next meeting will be tonight.

I. Personnel Committee – (M. Thomas, Chairperson)

There was a meeting tonight.

J. Liaison Committee

High School PTA - (S. Criscenzo)

Packets will be going out shortly.

Elementary School PTA- (P.Triolo)

The following items were discussed/reported on:

Packets are going out the first day of school.

General Meeting is 9/24.

An overview of all the current / future events was shared.

Booster Club – (T. Thomas)

No Report.

Performing Arts Parents – (J. Canellas)

The following items were discussed/reported on:

Marching Band Camp

Performance at Prudential Center, Newark

Special Education – (W. Sullivan)

No Report.

Education Foundation – (M. Thomas)

No Report.

Board of Recreation – (B. McCourt)

The next meeting is scheduled for 9/9/2013.

Continuing Education Program – (R. Schiffer)

No Report.

Student Representative to the Board – (K. Peterson)

No Report.

Borough Town Council – (W. Sullivan & S. Criscenzo)

The following items were discussed/reported on at the Borough Council Meeting:
Conversation on Safety of Pick-up at Highland
Discussion with the Principal regarding the Municipal lot but will discuss with the Police Department.

K. Old Business

At this time there wasn't any discussion on old topics.

L. New Business

Motion – Ms. Criscenzo, seconded – Mr. Schiffer . . .

To go into closed session before the meeting of September 3, 2013, for the purpose of personnel, negotiations and confidential student and association matters.

Roll Call: All Yes

Open to the Public

Ms. Denise McClain asked about the C-3 motion – Contract with Non-Public Nursing and how does this work?

Ms. Garvey replied that we receive Non-Public Funds from the state that flow through the public school district to the non-public schools within the borough.

Ms. Francine Caleca asked about the upgrade of the security system. Ms. Garvey briefly explained the upcoming upgrades/installations in all of the buildings.

Ms. Meyer asked if there is a security guard at the high school. Dr. Cirasella responded that there is a security aide who monitors cameras, walks halls, and answers the door.

Ms. Nancy DeRitter reported that a Green House was built this summer. She also wanted to thank Chris Swank who built a base and two summer custodians helped build the green house. She exclaimed that it looks great.

Ms. Meyer commented on the school supply list and teacher assignments. She stated that the supply list is longer and longer each year and more specific. We are not finding out until the end of the summer who the teachers are and what supplies they require. It adds stress to children when they do not know who they are getting as their teachers. Surrounding area towns have Moving Up Day. Could we possibly look into something like this? Also, Fund Raising Kit-was brought to the Principal. We were told no.

Dr. Cirasella responded this is the first time I have this concern brought to me. I will discuss with the Principals.

Ms. Caleca stated that she really wanted to stress the stress of having to get school supplies last minute and teaching assignments.

Ms. Joan Doumas questioned the Supplemental Agenda item – Are all capital improvement projects being resubmitted for grants. Mr. Schiffer responded yes. The resolution had to be revised for submittal. Ms. Doumas questioned whether when the State reviews projects do some parts not qualify. Mr. Schiffer responded yes, some may not qualify.

Ms. Doumas asked will the Board think about Board sponsorship. Mr. Schiffer responded that the Board is looking into many ways to accomplish projects, ESIP program, second question, is a work in progress and being discussed.

Ms. Doumas questioned if there is a policy that prevents Sponsorship. Mr. Thomas answered that the policy states that it has to be a bid process, very difficult State mandated.

Ms. Doumas suggested maybe a group of parents can pursue. Mr. Sullivan replied that my experience is that this district doesn't have the ability to receive grants like others, but nothing is off the table.

Ms. Meyer questioned when there are camps on the fields where does the generated money wind up going?

Mr. Schiffer responded that it goes through the Continuing Education Program-then it goes back to the school budget into General Fund in order to support all areas, including the fields.

Ms. Noreen Desbiens expressed her pleasure for the cooperation between mayor and council and the Board on the Open Space funding. I would like to thank you for that spirit of cooperation.

Ms. Caleca asked about the Birthday Snack Policy, why the students are limited when we wanted to send in food for their birthday when the cafeteria sells items that are not allowed.

Dr. Cirasella answered this is a building based issue. You will probably find more schools abiding by the Federal guidance and this most likely will be a Federal mandate soon. The best thing that you can do is bring concern to the building Principal for discussion.

Discussion ensued on distribution of treats as opposed to allowing selling them in the Cafeteria.

Motion –Mr. Schiffer, seconded –Mr. Thomas . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary